



ACCOUNTING & TAX MANAGER

JOB PURPOSE:

- To coordinate and to supervise accounting and related services, ensuring their quality and the compliance with tax and legal regulations by respecting Volvo directives and accounting principles.
- To ensure and to coordinate the internal reporting process and the statutory financial statement preparation, being also the key user of the finance system
- To coordinate the relationship with external auditors and tax advisors

CLOSEST SUPERIOR: CFO

ROLE DESCRIPTION / KEY RESPONSIBILITIES

- Management of accounting team
- Coordination of accounting and related services (e.g. G/L, AP, AR and collection, treasury, tax, reporting) ensuring their quality and timing
- Ensure the regular reconciliation of the transitory accounts
- Ensure quality and timing of the monthly reporting
- Statutory financial statement preparation in coordination with external advisors
- Ensure quality and timing of tax calculation, declaration and payment in coordination with external advisors
- Ensure the quality and timing in the execution of accounting tasks being also an active performer
- Management of corporate and accounting books, e.g. journal voucher, VAT
- Management of relationship with external auditors and advisors and main stakeholders

QUALIFICATIONS / EXPERIENCE

- University Degree in Business Administration, Finance or Economics
- Minimum 5 to 7 years of advanced experience in the Accounting, preferably in local entities of multinational groups
- A former experience in Audit is considered an important plus
- Strong Accounting and Financial Analysis skills
- Strong Analytical, Project management and organizational skills
- Outstanding communication and problem solving skills
- Business understanding, customer focus and responsiveness
- Fluent in ITALIAN and ENGLISH both written and spoken
- Autonomous, rigorous, accurate and structured
- High level of integrity and reliability
- Proactive with own drive, able to take action
- Dynamism and predisposition to flexible working
- Ability to work both independently as well as in team
- Ability to manage resources, direct and indirect
- Ability to build relationships
- IDMS knowledge is considered a strong plus
- Very good knowledge of MS Office applications

We invite potential candidates to apply by emailing to hritalia@volvo.com with Ref. "VCE-ACC MGR".

The candidate is asked to expressly authorize the treatment of personal data (L. 196/2003).

Fulfilling profiles will be contacted within 30 days.

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