

Company name Volvo CE Italia S.p.A	Document type Job Description		
Document name Accounting Specialist	Version 1	Date 2026-03	Page 1 (1)
Issuer (Dept., name, email, location) Elisa Pravato	Reg. No.	Security class Public	

VOLVO CONSTRUCTION EQUIPMENT ITALIA S.P.A.

Volvo Construction Equipment (Volvo CE) - parts of Volvo Group - is a major international company that develops, manufactures and markets equipment for construction and related industries. With over 16,000 employees, Volvo CE is one of the largest companies in the industry. Their wide range of products and services are offered in more than 140 countries through the global distribution network. Their human-centric focus is what makes Volvo Group different from all other automotive companies. They offer an attractive, inspirational working environment that supports people growth and provides stimulating challenges.

Company Area
Finance Department

Main Responsibilities
<ul style="list-style-type: none"> • Supplier accounting: booking of Italian and intragroup supplier invoices (with and without purchase order) • Knowledge of accounting by cost center • Customer accounting: issuing sales invoices (in limited cases) • Customer accounting: booking of collections of receivables from customers • Control and booking of employee expense reports • Completion of INTRASTAT forms • Knowledge of VAT, management of monthly VAT settlement and VAT registers • Management of declarations of intent received (VAT plafond) • Calculation of withholding taxes to be paid monthly (for self-employed individuals and interest payable) • Management of various other taxes (accise, cobat, conai, conou): extractions for the calculation of amounts due • Account reconciliation • Knowledge of electronic invoicing • Credit collection • Any other administrative, accounting or tax matters

Requirements required
<ul style="list-style-type: none"> • Economic Disciplines; • At least 3 years of experience in general accounting; • Good knowledge of the English language; • Office Excellent proficiency, particularly in Excel.

Si invitano i potenziali candidati ad inviare il proprio CV all'indirizzo e-mail hrvolvoce@volvo.com con oggetto "VCE_BackFill_2026". Alle candidature è richiesto di autorizzare espressamente al trattamento dei dati personali (L. 196/2003).

Sede di Lavoro: Carpiano (Mi)

